

TKS Health and Safety Guidelines

This plan follows the guidelines of the CDC and TEA to guide our operations for on-campus learning.

The following information was shared July 20 by the Texas Private Schools Association (TPSA).

The Governor was quoted in the media as saying that a school must close for 5 days if a case of COVID-19 is found on campus. This is not part of the guidance, but may have been a misunderstanding about how public schools will be funded if they do have to shut down.

The guidance that is relevant to private schools says this: "schools must close off areas that are heavily used by the individual with the lab-confirmed case (student, teacher, or staff) until the non-porous surfaces in those areas can be disinfected, unless more than 3 days have already passed since that person was on campus."

TKS is preparing for possible interruptions to on-campus learning, in the event our area experiences a spike in COVID-19 cases and the government/CDC requires another shut-down. In that case, our contingency weeks planned in the school calendar will be substituted for school days. If a shelter-in-place is longer than the 5 weeks provided, a shift to full Distance Learning will happen immediately.

The guidelines below have been carefully considered to address and promote the safety, health and welfare of our entire school community. The community health guidelines and policies are subject to change as new information becomes available. Procedures to protect the health and safety of the TKS community fall into three main categories:

Protect.
Distance.
Disinfect.

2020-2021 TKS School Health & Safety Re-Entry Plan

PROTECT:

Families are attesting that their students are illness/symptom free by sending them to school and by answering NO to all of the following (in RenWeb daily before arriving to school):

- Do you have a fever (temperature equal to or greater than 100.4 without taking fever reducing medication)?
- Are you experiencing shortness of breath or difficulty breathing?
- Do you have a cough? Do you have the chills?
- Do you have a sore throat? Do you have muscle aches?

- Have you experienced any GI symptoms such as nausea, vomiting, diarrhea or loss of appetite?
- Have you been asked to self-isolate or instructed to quarantine by a medical professional or local health department official?
- Have you been in close contact with anyone who has been diagnosed with COVID-19 or been placed on quarantine for possible contact with COVID-19?

All faculty/staff and students are expected to follow the sick policy and stay home if they are exhibiting any signs of illness. If symptoms arise during the school day, the individuals will be sent home promptly.

Symptoms of illness include:

- Active vomiting or diarrhea in last 24 hours
- Chills/generalized body aches
- Fever greater than or equal to 100.4 in the past 24 hours without fever reducing medication
- Any signs or symptoms of a respiratory illness (cough, runny nose, respiratory secretions) with or without fever
- Undiagnosed rash or new and/or untreated rash or skin condition i.e. hives, wound with purulent drainage
- If diagnosed with pink eye or strep throat must be on antibiotic treatment for 24 hours

Individuals experiencing signs or symptoms of COVID-19 (fever, cough, shortness of breath, muscle pain, sore throat) MUST follow up with a medical provider & provide a return to school note to the school administrator.

- Licensed health professionals will advise families on appropriate next steps and evaluate if COVID-19 testing is warranted.
- If we are notified of a positive case of COVID-19 by a parent or staff member, our first call will be to the Dallas County Health Department for direction.
- Students/staff may not return to school until they are illness/symptom free for 72 hours; in the case of a COVID-19 diagnosis, they must follow CDC guidelines.
- If someone in our community has tested positive for COVID-19, they will be advised by the Health Department and instructed as to when they will be released from isolation.
- Families will be notified via email of any known COVID-19 exposures.

Daily Requirements:

- ★ All individuals who enter the school building must complete a daily attestation form in RenWeb that they are illness/symptom free before arriving on campus and temperatures will be taken upon arrival.
- ★ Parents will not be allowed in the building. K-7th grade Students will be dropped off and picked up in carpool lane, PreK students will be dropped off at the

playground. If a student arrives late, parents are to call the school for an individual to retrieve and temperature check the child outdoors.

- ★ All TKS employees will wear a face covering while in shared spaces on campus.
- ★ Students must wear face covering while inside, and while they are outside if they are unable to maintain social distancing. If a child loses or forgets a face covering, a disposable one will be provided by the school.
- ★ Students will use individual (not shared) supplies provided by the school.
- ★ Teach and reinforce proper handwashing techniques and covering of coughs and sneezes among students and staff.
- ★ The School will monitor absenteeism to identify any illness trends amongst the students and staff.
- ★ Signage regarding signs and symptoms of COVID-19, proper handwashing, respiratory etiquette and how to properly wear a facemask will be placed around campus.
- ★ Any individual exhibiting signs of illness during the day will be isolated and sent home. Students/staff may not return to school until they are illness/symptom free for 72 hours; in the case of a COVID-19 diagnosis, they must follow CDC guidelines.

DISTANCE:

All staff and students will practice feasible modified social distancing.

- Visitors allowance will be limited. Those allowed in the school will be restricted to those that are essential and will be asked to wear a mask, complete a health screening attestation form indicating that they are illness/symptom free, and have their temperatures taken upon arrival.
- No field trips until it is deemed safe for the students to travel into the community.
- Cross-divisional student interactions will be restricted. PreK students will not mix with Elementary School. Elementary School will not mix with Middle School. Further restrictions within divisions will limit the total number of students that any one student will mix with during the day, creating student “cohort” groupings.
- Zones will be defined for recess to limit intermixing of “cohort” groupings.
- Desks/seating will be spaced six feet apart to allow for social distancing in the classroom.
- Circulation up and down stairwells will be one-way up and one-way down.
- Community spaces in the building will be modified to serve as either additional classroom space or break-out space for classes.
- Outdoor space will be utilized to its full potential for instructional and social purposes. Dedicated spaces around the building will be assigned for each division (cohort) of the school.
- Large community gatherings are being reimagined. Breaks and other gathering times will have proper procedures and protocols.
- Lunches will be eaten in individual classrooms or outdoors.

DISINFECT:

High touch areas of the building will be wiped down periodically throughout the day and deep cleaned each evening.

- Adequate supplies will be provided for proper hand hygiene (soap, paper towels, hand sanitizer, disinfecting wipes and spray).
- Touchless hand sanitizer stations will be placed at the building entrance as well as on each floor.
- All desks/tables/chairs in the classrooms will be wiped down with disinfecting spray/wipes at the end of each class. All disinfectant is approved by the CDC for fighting COVID.
- PreK toys and PE equipment will be disinfected regularly using an electrostatic disinfectant application system.
- Common areas in the building will be disinfected regularly using an electrostatic disinfectant application system.
- Pump hand sanitizer will be in every classroom and work area to be used by staff/faculty and students.

Hygiene education will be provided:

- ★ On the first morning that school resumes, all students will be taught proper hand washing techniques.
- ★ Ongoing hygiene will be consistently reinforced.
- ★ Hand hygiene (hand washing for 20 seconds with soap and water if available or use of hand sanitizer) will be expected when entering a building, changing your environment, after using the bathroom, and before and after eating.
- ★ Teachers will build time into their class schedule to teach and enforce proper hand hygiene.
- ★ Respiratory etiquette education will be provided.
 - Cover your mouth and nose when coughing or sneezing
 - Use tissues and throw them away after one use
 - Wash your hands or use a hand sanitizer every time you touch your mouth or nose

THIS PLAN IS BASED ON THE MOST RECENT INFORMATION AS OF JULY 24, 2020.
ANY UPDATES OR CHANGES WILL BE PUBLISHED AS THEY BECOME AVAILABLE.